

Minutes
Board of Directors Meeting
Alberta Taekwondo Association
December 15, 2013 - Edmonton, AB

NOTE: This Board of Directors Meeting was a continuation of an adjourned meeting held December 8, 2013.

Attendance:

- Master Ken Froese, Master Thai Le, Ms. Brenda Wichert, Master Tracy Bonertz, Master Shelley Vettese-Baert, Master Linda Kwan, Master Kevin Olsen, Master Joo-han Cha (Google Hangouts), Master Doug Kim (Google Hangouts)

Regrets:

- Dr. Terry DeFreitas, Mr. Grant Hauer, Master Derek Sadler

Guests:

- Master Richard Ashby, Ms. Cheryl Lezarre

1. Call to Order

- At the request of Master Ken Froese, the meeting was called to order by Master Ashby (Acting Meeting Chair) at 11:22am.
 - **Motion by Master Froese that the Board accept the attendance of Master Cha and Master Kim by Google Hangouts. Seconded by Master Le. Carried.**

2. Additions to the Agenda

- Business arising from last meeting
- Casino update
- Expense claims
- Budgets
- Scoring equipment
- Funding for athletes to National Events
- Funding for Chloe Lee

3. Approval of the Agenda (approved at December 8, 2013 BOD Meeting)

4. Approval of Minutes from previous BOD Meeting

- **The Minutes from the September 14, 2013 Board of Directors Meeting were accepted by the Board of Directors (at December 8, 2013 BOD Meeting)**

5. Chairman's Report

- Master Ken Froese gave the Chairman's Report. Discussion of the previously distributed Action Plan and Guidelines for Committees, and stressed that these Plans and Guidelines need to be activated.
- Information presented on the recent Taekwondo Canada/Provincial meeting in Montreal. Eight provinces were represented, with effective roundtable

discussions taking place. Master Froese distributed copies of TC's Membership report. The next meeting will take place February 13 - 16, 2014 and it is important that Alberta continue its compliance with TC initiatives and Bylaws. Master Froese would like input from Directors prior to the February meeting, specifically addressing issues surrounding National and Provincial membership.

6. Directors' Reports

1. Treasurer's Report

- Ms. Brenda Wichert informed the Board of the current balance in the ATA's accounts (General and Casino).

2. Vice-Chairman's Report

- Master Linda Kwan reported that our Sports Alberta contact is no longer Dean Kozak; he has been replaced by Stacey Laing.
- Master Kwan is working on the High Performance ATA Plan.

3. Coaching Director's Report

- Master Thai Le will be focusing on developing Team Training in the New Year, emphasizing team bonding within Alberta.

4. Referee Director's Report

- Master Tracy Bonertz gave the Referee Director's Report. The ATA has hosted and/or sanctioned three tournaments since September, 2013, one which was cancelled due to weather conditions. Referee attendance at the two events that proceeded was sparse and this needs to be addressed. One referee course was held in Edmonton in October, with the majority of attendees being Coaches and Students.

5. Membership Director's Report

- Master Shelley Vettese-Baert confirmed that the ATA has a total of 39 Clubs and 380 individuals registered for the 2013 - 2014 membership year.
- Master Froese reiterated information from TC, that membership is now the same for all athletes, \$15.00/year, of which \$6.00 goes towards insurance.

7. Other Business

• Parasports Seminar

- The ATA sent out an email to gauge interest in the ATA hosting a Parasports Seminar, focusing on Taekwondo Instructors and participants. The ATA will investigate the possibility of local instruction for this seminar.

• 2014 Alberta Open Tournament

- The ATA will check on the status of PATU-sanctioned Kyorugi and Poomsae

seminars in advance of the 2014 Alberta Open. The ATA will encourage athletes to attend these seminars if they go ahead and charge them a minimal fee to attend.

- Tournament postcards will be prepared to hand out at the 2014 Canada Open and 2014 US Open to promote the 2014 Alberta Open.

- The tournament package will be prepared and online for February 1, 2014.

- **2014 Spring SparFest Tournament**

- The ATA will not be holding a SparFest tournament in Calgary in the Spring, but will re-evaluate the possibility of a Fall tournament, location and date TBA.

- **Business Arising from Last Meeting**

- None

- **Casino Update**

- KP&P Equipment has been purchased from Captain Sports, including: 4 rings, 3 sets of referee boxes, an additional aluminum box, a proximity center and 24 hucos (8 - #2, 8 - #3, 8 - #4). Captain Sports would like to be the official Alberta Taekwondo Association for the 2014 year, and will provide uniforms, tracksuits, sports bags and targets. In turn, the ATA will name them as Official Sponsor and place their logo on the ATA's website for the 2014 year. **Motion by Master Vettese-Baert that the ATA approve Captain Sports as the Official Sponsor for the Alberta Taekwondo Association for the 2014 year. Seconded by Master Bonertz. Carried.**

- Discussion to have Alberta Junior A and Cadet athletes apply for funding towards the 2014 Canada Open and 2014 US Open. Communication (including an Athlete/Coach Funding Request Form) to be sent to ATA members regarding funding requests, as requests need to be submitted to Alberta Gaming for approval. Coaches may apply as well. Deadline of December 24th for responses from Athletes and Coaches for these two events.

- **Expense Claims**

- Discussion regarding Expense Claims submitted by Referees for the SparFest Tournament, October 5, 2013. **Motion by Master Bonertz that Referees are compensated for refereeing at ATA Sponsored Events (SparFest and Alberta Open) at the following rates for the 2013 - 2014 fiscal year: \$20.00 - P3, \$30.00 - P2, \$40.00 - P1, \$50.00 - National Referee, \$60.00 - International Referee. Seconded by Master Kwan. Carried.**

- Master Kwan and Ms. Wichert will review the ATA's Reimbursement Policy and make recommendations to the BOD on possible changes.

- **Motion by Master Froese to reimburse Master Kwan for one night's accommodation and mileage to Banff to host the Korean Demonstration Team in May, 2013. Seconded by Ms. Wichert. Carried.**

- Accommodation for out-of-town Casino workers to be paid out of Casino funds as per Alberta Gaming guidelines.

- **Scoring Equipment**

- **Motion by Master Le that the ATA purchase 4 monitors and 5 laptops to use with the KP&P Scoring system. Seconded by Master Bonertz. Carried.**

- **Funding for Chloe Lee**

- Chloe Lee attended the Pan Am Juniors for Poomsae and won a Gold medal for Canada, as well as a Silver medal in the Team division. **Motion by Ms.**

- Wichert that the ATA award \$500.00 to Chloe Lee as a recognition reward. Seconded by Master Vettese-Baert. Carried.**

- Additionally, it was noted that Shelley Vettese-Baert, Tania Makarenko and Nicole Burt recently represented Canada at the World Poomsae Championships in Bali. **Motion by Master Le that the ATA award \$500.00 to Shelley Vettese-Baert (Bronze medal) and \$200.00 each to Tania Makarenko and Nicole Burt as recognition rewards. Seconded by Master Kwan. Carried.**

- **Budgets**

- Set over for discussion at next BOD Meeting.

- **Canadian Sport for Life National Summit**

- Master Vettese-Baert brought forward information on the **Canadian Sport for Life (CS4L) National Summit. This Summit** brings together leaders who work to enhance the quality of sport and physical activity in Canada. The 2014 Canadian Sport for Life National Summit will take place **January 28-30, 2014** at the Hilton Lac-Leamy Hotel, in Gatineau-Ottawa, Canada.

7. New Business

- Next BOD Meeting date TBA.

8. Adjournment

- **Meeting adjourned at 1:15pm**