

Minutes
Board of Directors Meeting
Alberta Taekwondo Association
July 7, 2012 – Edmonton, AB

Attendance:

- Master James Lo, Master Linda Kwan, Master Jim Rennie, Master Derek Sadler, Master Ken Froese, Ms. Brenda Wichert, Master Thai Le, Master Shelley Vettese-Baert, Mr. Eric Wah

Guests:

- Sir Richard Ashby, Master Doug Kim, Cheryl Lezarre

Regrets:

- Master Tracy Bonertz, Master Rim, Dr. Terry DeFreitas

1. Call to Order

- The meeting was called to order by the Chair (Master Lo) at 10:23am

2. Approval of the Agenda

3. Minutes from BOD Meeting of May 4, 2012

- Item added as follows: 'Master Kwan distributed booklets from the Alberta Government on 'Board Governance'.
- **Motion by Master Kwan to accept the Minutes as amended from the May 4, 2012 Board of Directors Meeting. Seconded. Carried.**

4. Officer Reports

- Master Lo updated the Board on the ATA's current status on legal matters.
- Ms. Wichert updated the Board on the ATA's financial status.

5. New Business

1. Review and Discussion on Policies and Committees
 - Discussion on Draft Policies before the Board. The Board will give their input within a 2 week period (July 21, 2012), for Policy approval and implementation for September 1, 2012.
2. SPARfest
 - Tentative dates of late September, 2012 in Edmonton and January, 2013 in Calgary. Master Lo will contact the GO Centre re: availability of the venue for both this event (tentative date September 29, 2012) and the 2013 Alberta Open (tentative date March 23, 2013). Cheryl will send the tournament outline to the Insurance Company for their approval and/or recommendations.

3. Casino
 - To be held in Edmonton during the April/May/June quarter. Approx. 30 volunteers will be needed. Master Rennie volunteered ATA Member Michelle Cyr to assist with the Casino planning.
4. Volunteer Information Form
 - Discussion re: Volunteer Policy.
5. Alberta Open 2013
 - Discussed as above (Item #2).
6. Alberta, VMO WTF Canada Results
 - Cheryl will contact Ms. Eva Havaris (Taekwondo Canada) regarding Provincial Policies.
7. Annual General Meeting 2013
 - Grandmaster Su Hwan Chung has accepted the position of Chair of the Nominating Committee. Additional Committee Member names put forward: Sir Ashby, Master Kwan, Kyle Lubberding and Danielle Seifeldin. Further names will be submitted to Sir Ashby by the Board by Directors. Nomination Committee Members' names to be posted online once available.
 - Officers' Reports to be submitted one month prior to the AGM.
 - AGM 2013 tentative date March 23rd, 2013.
8. Appoint Auditor
 - Due to health concerns, the Auditor appointed at the 2012 AGM has declined the appointment.
 - **Motion by Ms. Wichert to change the Auditor to 'Lim & Associates' for the fiscal year ending August 31, 2012. Seconded. Carried.**
9. Alberta Summer Games
 - Master Froese indicated that the Provincial Government has expressed interest in Taekwondo participating in the 2013 Summer Games in Airdrie.
10. ASRPWF Presidents' Meeting
 - Master Froese attended the Calgary meeting; Master Kwan attended the Edmonton meeting.
11. New Coaching Standards Policy
 - Master Sadler presented information on Taekwondo Canada's LTAD/NCCP program. This information will be posted on the ATA's website and forwarded to Member Clubs.

12. Membership Fees

- **Motion by Master Kwan that the 2012 - 2013 ATA Membership Fees be set as follows: \$10.00 Individual Black Belt, \$5.00 Individual Color Belt, \$125.00 Main Dojang, \$100.00 Branch Dojang. Seconded. Carried.**

13. ATA Sponsored Equipment

- The ATA has 2 tracksuits and 2 uniforms remaining from our Sponsor. These will be sold for \$65.00 (tracksuit) and \$55.00 (uniform). The remaining two sports bags will be used as prizes during the 2013 Alberta Open.

14. Next Meeting

- The next Board of Directors Meeting will be September 29th.

6. Adjournment

- **Meeting adjourned at 2:04pm**