

**Minutes**  
**Board of Directors Meeting**  
**Alberta Taekwondo Association**  
**November 20, 2016 – Edmonton, AB**

**Attendance:**

- Master Ken Froese, Master Derek Sadler, Master Linda Kwan, Mr. Lane Francis, Mr. Darrel Pendry, Master Shawn Arsenault, Master Tracy Bonertz, Master Sarah Spooner

**Regrets:**

- Master Shelley Vettese-Baert, Ms. Kaitlin Blankenau, Grandmaster Su Hwan Chung, Dr. Terry DeFreitas

**Guests:**

- Ms. Cheryl Lezarre

**1. Call to Order**

- The meeting was called to order by Master Froese at 10:15am. Master Froese presented opening remarks.

**2. Additions to the Agenda**

- In Camera Session

**3. Approval of Minutes from Previous BOD Meeting**

- **Motion by Master Arsenault that the Minutes from the March 13<sup>th</sup> and October 21<sup>st</sup>, 2016 Board of Directors Meetings be accepted by the Board of Directors. Seconded. Carried.**

**4. Chairman's Report**

- Master Ken Froese gave the Chairman's Report.
- Taekwondo Canada will be submitting a list of 2017 events to the Provinces. Junior Nationals has been confirmed for May 24 – 28, 2017 in Calgary.
- A Grievance Meeting was held on November 19<sup>th</sup>, 2016 between the Ethics Committee and an ATA member. Report to follow from the Ethics Committee.

**5. Directors' Reports**

**1. Treasurer Report**

- Mr. Pendry presented a Financial Analysis off the last four years. Suggestions to increase cash flow include resumption of SparFest tournaments (twice a year).
- Mr. Pendry also suggested that the Board consider funding ATA sanctioned event Referees (to a maximum of \$100.00), in addition to the monies paid to Referees by the tournament host (\$50.00). Master Bonertz will determine a payment sliding scale, taking into consideration experience and certification of the Referee.

- Suggestion that the \$50.00 from the tournament host to be in cash or Visa gift card.

## **2. Referee Report**

- Master Bonertz announced a combined Provincial/National Referee Seminar to be held in Edmonton January 7 – 8, 2017. Main purpose is to discuss and learn the changes to WTF rules announced in November, 2016. Recommended that all ATA Coaches attend.

- The ATA will be introducing use of the yellow card at sanctioned events, to be further aligned with WTF rules for nationals and international events and in an effort to deal with coaching offenses. Master Bonertz will discuss the use of the yellow card at the January 7<sup>th</sup> Provincial Referee Seminar, as well as update the Referee Policy to reflect the practice. This information will also be distributed to ATA Coaches.

## **3. Tournament Report**

- Master Arsenault will contact Master Karen Armour at Taekwondo Canada to get a list of Alberta AI and DC registered instructors. Coaching identification will be developed to identify Coaches with the required Coaching certification for the next ATA sanctioned event (Whitecourt Tournament).

## **6. The BOD went In Camera at 11:15am. Out of Camera at 11:30am.**

## **7. Next Meeting Date**

- The next BOD Meeting Date will be Friday, February 17, 2017. Agenda and details to be forwarded to the BOD.

## **8. Adjournment**

- Meeting adjourned at 11:35am.