

**Minutes**  
**Board of Directors Meeting**  
**Alberta Taekwondo Association**  
**September 15, 2025 – Virtual**

**Attendance:**

- Jenny Min, Harvey Strome, Amanda Min, Thai Le, Steve Bartley, Kevin Mejia, Cecilia Lee, Se'era Anstruther, Tracy Bonertz, Kichul Nam, Terry DeFreitas, Shelley Vettese-Baert

**Regrets:**

- None

**1. Call to Order**

The meeting was called to order by Master Min at 8:00pm.

**2. Additions to the Agenda**

- None

**3. Approval of Minutes from Previous BOD Meetings**

**Motion by Master J. Min that the Minutes from the August 18 and September 3, 2025 Board of Directors Meetings be accepted by the Board of Directors. Seconded. Carried.**

**4. Directors' Reports**

**Chair's Report – Master J. Min**

- Taekwondo Canada is still waiting for formal approval from World Taekwondo (WT) and the Pan American Taekwondo Union (PATU) to host the 2026 Canada Open in Calgary.
- Taekwondo Canada will make a \$1000.00 donation to a member club for providing volunteers for the event.
- Master Thai Le has agreed to be the volunteer coordinator for this event.
- Discussions continue for the ATA to potentially receive a roll-out mat from TC for hosting.

**Event Director Report - Master Mejia**

- Eugene from Fit-O-Fan gave a presentation on his company's tournament and membership registration software program. He indicated that the software would be free to the ATA, with \$1 for each registration charged to the registrant.

- Discussion as to the need for new event/membership registration software for the website. Concerns centered around website registration issues.

### **Secretary-General Report - Master Anstruther**

- Master Anstruther raised a governance matter regarding a recent decision made outside the standard Board process, which resulted in the temporary suspension of a sanctioned tournament registration on the ATA website. The decision was made by Master J. Min in response to concerns about website functionality and the need to ensure a timely and reliable registration process for the upcoming event.
- Master J. Min recused herself from the meeting during the Board's discussion of this item.
- **Motion by Dr. DeFreitas: *That in order to maintain ATA sanctioned status for the KH Min 2025 event, the event organizers will ensure that all participants are registered both for the event and as ATA members directly through the ATA website, provided the website is fully functional by September 19th at 1600. Seconded. Carried.***
- **Motion by Dr. DeFreitas: *That if the ATA website is unable to provide adequate registration services for individual members or sanctioned tournament hosts, the ATA will assist sanctioned hosts to ensure all participants are properly registered as ATA members. Seconded. Carried.***
- Master Thai Le will communicate the Board's motion to Master J. Min.
- Master J. Min rejoined the meeting following the discussion.

### **5. Next Meeting Date**

- Monday, November 3 at 8:00pm.

### **10. Adjournment**

- Meeting adjourned at 9:45pm.