

**Minutes**  
**Board of Directors Meeting**  
**Alberta Taekwondo Association**  
**November 3, 2025 – Virtual**

**Attendance:**

- Jenny Min, Harvey Strome, Amanda Min, Thai Le, Kevin Mejia, Cecilia Lee, Se'era Anstruther, Kichul Nam, Terry DeFreitas, Shelley Vettese-Baert

**Regrets:**

- Steve Bartley, Tracy Bonertz

**1. Call to Order**

The meeting was called to order by Master Min at 8:00pm.

**2. Additions to the Agenda**

- None

**3. Approval of Minutes from Previous BOD Meetings**

**Motion by Master J. Min that the Minutes from the September 15, 2025 Board of Director's Meeting be accepted by the Board of Directors. Seconded. Carried.**

**4. Directors' Reports**

**Vice-Chair's Report – Master Thai Le**

- Master Thai Le read a message to the Board from Master Steve Bartley who was unable to attend the meeting.

**5. KH Min Tournament Summary and Ways to Move Forward - Master J. Min**

- The tournament secured 440 competitors. High Performance Black Belt sparring took 5 1/2 hours, with two rings using the Gen 2 KPNP equipment.
- A new poomsae scoring system, developed by Master Mark Pellerin was used at the event. Master Pellerin will provide the system at no charge to the ATA should we decide to continue to use it for sanctioned events.
- **Motion by Dr. DeFreitas to review Policies and Procedures surrounding Referee Compensation at sanctioned events. Seconded. Carried.**

**6. AGM Date & Nominating Committee - Master Strome**

- Discussion regarding a date for the upcoming 2026 AGM. **Motion by Master J. Min that we hold the AGM on January 11, 2026. Seconded. Carried.** A venue will be contacted for this date.
- *Note: Subsequent to the meeting, it was determined that this date conflicted with the Association's bylaws. The Board therefore agreed to reschedule the AGM to **January 17, 2026.***

- **Motion by Dr. DeFreitas that a Nominating Committee be struck consisting of Master Anstruther, Master Mejia and Master Vettese-Baert. Seconded. Carried.**

#### **7. Website - Master Strome**

- **Motion by Master Strome that we terminate the agreement with Schiff and the City, date of notice TBD by Program Coordinator. Seconded. Carried.**

#### **8. Sanctioned Event Application - Master Strome**

- The Board has received a Sanctioned Event Application from Whitecourt Taekwondo. The Application is for 3 high performance black belt rings. **Motion by Master Strome that the Whitecourt application for a Sanctioned Event be denied. Seconded. Approved.**

#### **9. Coaching Criteria Proposal - Master Le**

- Discussion regarding a provincial coach pathway for coaches. Master Le would like to invite Master Kate Nosworthy from Manitoba to share an already developed provincial coaching program. **Motion by Master Le that a task group develop a proposal to present to the BOD at the next meeting, with Master Nosworthy attending as a guest. Seconded. Carried.**
- The task group will consist of Master Le, Master Lee, Master Vettese-Baert, Master A. Min and Master Mejia.

#### **10. Bylaw Change for Online AGM Voting - Dr. DeFreitas**

- **Motion by Dr. DeFreitas that we make a Bylaw amendment to allow for online voting at the Annual General Meeting. Seconded. Motion defeated.**
- Research will be done to determine costs of a hybrid/online voting system, to be presented to the BOD at the next meeting.

#### **11. K2 Proposal for Sanctioned Events - Master Lee**

- Master Lee proposed that for the upcoming sanctioned event (Calgary Open) two rings use the K2 system and two rings use the K1 system, to alleviate some concerns regarding the amount of time needed with only two rings for high performance black belt sparring. The Board decided to leave the decision to the tournament host, with the decision to be shared with members as soon as possible.
- There will be a team training on December 6th in Red Deer, a google form will be used for registration and information distributed to membership.

#### **12. Fundraiser - Master A. Min**

- The 50/50 raffle provided \$2384.00 in profit for the ATA, and was earmarked for poomsae scoring equipment.
- **Motion by Master Vettese-Baert that the ATA purchase five tablets for Master Pellerin's poomsae scoring system. Seconded. Carried.**

- **Motion by Master A. Min that the ATA hold a Liquor Basket raffle with tickets sold at the Calgary Open on November 15th. Seconded. Approved.** A raffle license will be obtained through AGLC.

### **13. Club Recognition and Awards - Master Mejia**

- Master Mejia presented a proposal to the BOD regarding Club Recognition and Awards.  
**Motion by Master Mejia that the ATA create an Awards Committee. Seconded. Approved.**

### **14. Next Meeting Date**

- Monday, December 1st at 8:00pm.

### **15. Adjournment**

- Meeting adjourned at 11:00pm.