

Minutes
Board of Directors Meeting
Alberta Taekwondo Association
January 5, 2026 – Virtual

Attendance:

- Jenny Min, Harvey Strome, Amanda Min, Thai Le, Kevin Mejia, Cecilia Lee, Terry DeFreitas, Steve Bartley

Regrets:

- Shelley Vettese-Baert, Se'era Anstruther, Kichul Nam, Tracy Bonertz

1. Call to Order

The meeting was called to order by Master Min at 8:00pm.

2. Additions to the Agenda

- SWAY App for Concussion Tracking (Dr. DeFreitas)

3. Approval of Minutes from Previous BOD Meetings

Motion by Master J. Min that the Minutes from the December 1, 2025 Board of Director's Meeting be accepted by the Board of Directors. Seconded. Carried.

4. Directors' Reports

Chair's Report – Master J. Min

- Planning for the Canada Open is progressing smoothly, and final contract details are currently being negotiated.
- Master Harvey Strome will present the Treasurer's report at the AGM.

Secretary-General Report - Master Anstruther

- Directors were reminded that their bullet-point Director Reports for the AGM must be submitted by January 12th.

Vice-Chair Report - Master Le

- Taekwondo Canada has provided a list of volunteer positions and the number of volunteers required for the Canada Open. This information will be emailed to all member clubs to determine interest in volunteering.

5. Canada Open

- Negotiations with Captain Sports regarding the equipment rental contract for Sunday are ongoing.

- The Board may need to begin looking for storage for ATA equipment, in particular that equipment which needs to remain in a heated facility (TV's, electronic scoring equipment and computers). The mats may continue to be stored in the trailer.
- ***Master Lee motioned that the ATA purchase one additional television and a storage case for laptops to a maximum value of \$1000.00. Seconded. Carried.***

6. Canada Open Training Facility

- Master Lee offered Chan Lee Dojang as a training facility for Alberta athletes competing at the Canada Open.
- It was suggested that a meeting be held following the Technical Meeting on February 25 for Alberta athletes and coaches to review competition rules.
- Beginning February 26, Chan Lee Dojang will be available for private training sessions. Master Lee will provide a Google Form for sign-ups.
- Captain Sports has indicated that it will provide 30 red jackets (identical to the 2025 jackets) for athletes attending Nationals.
- Discussion took place regarding the three-year contract with Captain Sports to supply 60 jackets annually. Administration will send a letter to Captain Sports addressing the contract terms.
- In future, jacket procurement will begin in October to ensure timely distribution to athletes.

7. Sanctioned Event Application - Edmonton Open

- ***Motion by Master Min that the ATA sanction the Edmonton Open event scheduled for March 14, 2026. Seconded. Carried.***

8. SWAY App for Concussion Tracking

- Dr. DeFreitas presented the SWAY app for concussion tracking, currently used by the National Team.
- It was suggested that implementation begin with funded athletes in both sparring and freestyle poomsae.
- The cost is approximately \$1,000 per year for up to 50 athletes.
- Dr. DeFreitas also described a research project in partnership with the University of Alberta related to weight cutting for competition. Sparring athletes may be interested in participating. A \$10 Booster Juice incentive will be offered for participation. The Board approved the posting of a promotional notice on Facebook to inform athletes.

9. Next Meeting Date

- TBD after the AGM

10. Adjournment

- Meeting adjourned at 9:45pm.