



## **ATHLETE/COACH FUNDING REQUEST FORM**

NAME: \_\_\_\_\_ DATE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ POSTAL CODE: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

AGE \_\_\_\_\_ DATE OF BIRTH \_\_\_\_\_

KUKKIWON NUMBER \_\_\_\_\_ ATA/TAEKWONDO CANADA NUMBER \_\_\_\_\_

CLUB NAME: \_\_\_\_\_ COACH'S NAME \_\_\_\_\_

Which event is the funding request for? (**One event per request form**) Receipts must be submitted for **tournament registration, hotel and travel**. Approved funding to be at the discretion of the Board of Directors, and may NOT be 100% of request.

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By accepting funding from the Alberta Taekwondo Association (ATA), the Athlete/Coach (and parent/guardian if under 18) agrees to the following conditions:

### **1. SWAY Baseline & Monitoring Compliance**

- The athlete must complete a **mandatory SWAY baseline assessment** prior to receiving funding.
- The athlete agrees to complete **additional SWAY assessments** as required by ATA (e.g., post-impact, suspected concussion, or periodic monitoring).
- Failure to complete required SWAY testing may result in **delay, suspension, or revocation of funding**.

### **2. Medical & Safety Compliance**

- The Athlete/Coach agrees to follow all **return-to-play protocols** as directed by medical professionals and ATA policies.
- Any athlete suspected concussion or injury must be **reported immediately** to their coach and/or ATA representatives.
- The athlete must not return to competition until **medically cleared**, where applicable.

### 3. Conduct & Representation

- The Athlete/Coach agrees to represent the ATA in a **professional and respectful manner** at all events.
- Any conduct deemed inappropriate, including unsportsmanlike behavior or violation of competition rules, may result in **funding withdrawal or repayment requirements**.

### 4. Training & Participation Commitment

- An Athlete/Coach requesting funding must be a member of the Alberta Taekwondo Association **for at least two (2) years** at the time of the application (current year plus previous year) and be a member of an active club that has been registered with the Alberta Taekwondo Association **for at least two (2) years** at the time of the application (current year plus previous year). In order to receive funding for an event, an athlete must both: **pass weigh-in and begin their first scheduled match (including passing inspection)**.
- Athletes must be currently training and competing in Taekwondo and continue to train and be enrolled in an active club **for one year from receipt of the funding**. Athletes who voluntarily withdraw from training or competition within this one-year period may be required to repay all or a portion of the funding received. Repayment decisions will be made at the discretion of the ATA, based on the circumstances of the withdrawal.
- Exceptions to the above requirement may be granted in cases including, but not limited to: injury or medical circumstances requiring reduced or discontinued participation; retirement following a sustained history of training and competition; other exceptional circumstances as determined by the ATA.
- Athletes must demonstrate a commitment and dedication to a proper training and competitive program, under the guidance of qualified coaching staff.
- The Athlete/Coach is expected to **participate in ATA-sanctioned training camps, programs or monitoring initiatives** when reasonably required.

### 5. Reporting & Communication

- The Athlete/Coach agrees to provide **competition results, reports, or feedback** if requested by ATA.
- The Athlete/Coach must promptly communicate any **changes in competition plans, injury status, or withdrawal from events**.

### 6. Financial Accountability

- All funding must be used solely for the **approved purpose outlined in the application**.
- Funding request and receipts must be submitted **within 30 days** of the event.

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**Consent Acknowledgement**

I acknowledge and agree to the above conditions, including mandatory SWAY baseline and follow-up testing requirements.

\_\_\_\_\_  
Signature of Athlete/Coach

\_\_\_\_\_  
Date

\_\_\_\_\_  
Guardian's Signature if under 18 years of age

\_\_\_\_\_  
Date

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**ALBERTA TAEKWONDO ASSOCIATION USE ONLY BELOW**

Application    \_\_\_ Approved in the amount of \$ \_\_\_\_\_    \_\_\_ Declined

Reason \_\_\_\_\_

Date Paid \_\_\_\_\_