

Minutes
Board of Directors Meeting
Alberta Taekwondo Association
June 29, 2026 – Virtual

Attendance:

- Joo-han Cha, Thai Le, Kevin Mejia, Cecilia Lee, Se'era Anstruther, Amanda Min, Cindy Richardson, Shelley Vettese-Baert

Regrets:

- Terry DeFreitas, Asad Chaudhary, Kichul Nam

1. Call to Order

The meeting was called to order by Grandmaster Cha at 8:02pm.

2. Additions to the Agenda

- North American Indigenous Taekwondo Championship
- Approval of RAMP Membership System

3. Approval of Minutes from Previous BOD Meetings

Motion: Moved by Master Le that the Minutes from the May 25, 2026 Board of Director's Meeting be accepted by the Board of Directors. Seconded. Carried.

4. Directors' Reports

- President – Grandmaster Cha requested that budgets be submitted for each portfolio within two weeks (by July 13, 2026) for review and presentation at the next Board meeting.
- Secretary General – Master Anstruther reported that the Needs Assessment Survey is now live, with a submission deadline of July 17, 2026, for ATA members.

5. Draft Event Sanction Policy

- The Board discussed the two versions of the draft Event Sanction Policy currently under consideration.
- Master Richardson expressed several concerns regarding the potential impact of the proposed policy on referees. She noted that while the policy places greater emphasis on international and national-level referees, some provincial referees may have comparable or stronger capabilities. She also expressed concern that a minimum requirement of three referees would not be sufficient, given the need for an International Video Replay (IVR) referee for high-performance sparring events, as well as coverage for breaks and other operational needs.

Additional concerns included the responsibility placed on tournament hosts to secure referees, the potential impact on referee experience and compensation, and the

reduction of opportunities for developing referees. Master Richardson agreed, however, that a second hotel night for referees may not be necessary when qualified referees are available within the tournament's geographic area.

- Master Mejia suggested that further discussion should focus on the following areas:
 - Ensuring transparency regarding the proposed additional \$5 registration fee allocated to the ATA.
 - Establishing requirements for securing an equipment manager.
 - Setting maximum allowable costs for referee travel and accommodations.
 - Determining whether funding should be allocated toward future equipment and/or trailer replacement.
 - Establishing whether a defined application window will be required for sanctioned events.
- Master Anstruther raised a concern regarding the process for selecting tournament hosts should interest exceed the available number of sanctioned events (currently six events annually, including the Alberta Open). The Board determined that this scenario is unlikely in the short term; therefore, no further discussion was required at this time.
- Master Mejia and Master Richardson will continue refining the policy, incorporating referee feedback and addressing the concerns raised, and will present an updated draft at the next Board meeting.

6. North American Indigenous Games

- Master Kirk Sinclair requested that the ATA provide quotations for:
 - The provision of four to six competition rings, including mats and scoring equipment; and
 - Referee services for the North American Indigenous Games event scheduled for September 18–19, 2026, in Calgary.
- Master Mejia will prepare both quotations for presentation to Master Sinclair. A two-week response deadline will be provided to support event planning timelines. The ATA will also request additional information regarding the event format, competition structure, and anticipated attendance.

7. RAMP Membership Software

- ***Motion: Moved by Master Anstruther that the Alberta Taekwondo Association transition from its current membership software platform to the RAMP membership system. Seconded. Carried.***

14. Next Meeting Date

- July 27, 2026 at 8:00pm.

15. Adjournment

- Meeting adjourned at 9:25pm.