

Minutes
Board of Directors Meeting
Alberta Taekwondo Association
May 21, 2024 – Virtual

Attendance:

- Joo-han Cha, Harvey Strome, Terry DeFreitas, Se'era Anstruther, Kichul Nam, Shelley Vettese-Baert, Linda Kwan, Tracy Bonertz, Derek Sadler, Cecilia Lee

Regrets:

- Kevin Olsen, Su Hwan Chung,

1. Call to Order

- The meeting was called to order by Grandmaster Cha at 8:00pm.

2. Additions to the Agenda

- 2024/2025 Budget Submission Date (Master Strome)
- Kyorugi High Performance (Master Lee)

3. Approval of Minutes from Previous BOD Meeting

- **Motion by Grandmaster Nam that the Minutes from the April 29, 2024 Board of Directors Meeting be accepted by the Board of Directors. Seconded.**

4. Directors' Reports

- Master Strome gave an update on the finances of the Association, including expected expenses for Junior Nationals. Master Arsenault is estimating \$5200.00 for updates to the scoring systems - a budget will be presented to the BOD at the next meeting.
- Master Bonertz itemized estimated expenses for the upcoming Red Deer tournament, including referee dinner for Friday evening (\$100.00), Referee Honorariums (\$1400.00) and Referee Hotel (\$1800.00). The BOD approved an additional payment to secure additional poomsae scoring equipment from a Saskatchewan Referee (up to \$300.00).

5. Policy Committees

- Master Anstruther noted that many of the ATA's policies need reviewing and updating.
- Discussion regarding the current Sanctioning Policy, with agreement that urgent revisions are needed prior to the 2024/2025 fiscal year. Grandmaster Nam has agreed to strike a committee to look at restructuring the policy.

6. Town Hall Meeting

- Grandmaster Cha indicated that the ATA, along with the BC Taekwondo Federation, is interested in holding a Town Hall Meeting to discuss changes and update to Taekwondo Canada's Kukkiwon process. Suggested dates are June 13th or 14th. Program Administrator will contact Taekwondo Canada immediately to see if this can be arranged.

7. Facebook Post and Emails

- The BOD discussed recent Facebook posts and emails made by an ex-Board Member. Master Anstruther has suggested that, as per the ATA's policy, we need to appoint a Case Manager to oversee any potential action by the BOD. The BOD will look into appointing a Case Manager.

8. Board Members/Directors Metrics

- Master Anstruther will develop a proposal regarding setting goals w/metrics & outcomes, in order to show our membership the progress that the Board of Directors is making.

9. Website Update

- Master Anstruther noted that the ATA's website needs updating and she is currently researching website design providers. Additional features could include membership integration, membership expiry reminders, etc. Estimation of \$5000-\$6000 to redesign the website. She will present a formal proposal to the BOD at the next meeting.

10. Budget Submission Date

- A deadline date for 2024/2025 budget submissions was set for July 15, 2024. A reminder will be sent out to all Directors with portfolios that require a budget.

8. Next Meeting Date

- July 22, 2024 at 8:00pm

8. Adjournment

- Meeting adjourned at 9:41pm.