

Minutes
Board of Directors Meeting
Alberta Taekwondo Association
July 22, 2024 – Virtual

Attendance:

- Joo-han Cha, Harvey Strome, Se'era Anstruther, Kichul Nam, Shelley Vettese-Baert, Linda Kwan, Tracy Bonertz, Derek Sadler, Cecilia Lee, Su Hwan Chung, Kevin Olsen

Regrets:

- Terry DeFreitas

1. Call to Order

- The meeting was called to order by Grandmaster Cha at 8:02pm.

2. Additions to the Agenda

- Changes to Bank Account Signing Authority

3. Approval of Minutes from Previous BOD Meeting

- **Motion by Master Strome that the Minutes from the May 21, 2024 Board of Directors Meeting be accepted by the Board of Directors. Seconded. Carried.**

4. Directors' Reports

- Master Lee summarized the results from the 2024 Cadet and Junior Nationals in Winnipeg.

5. Motion to Formalize Ethics Committee

- Master Anstruther noted that we are still one person short for the 3 person committee. Will continue to look for one additional volunteer and report to the BOD once found.
- Master Bonertz suggested that we work towards having the committee together within seven days as complaints should be addressed in a timely matter.

6. Nomination for the Taekwondo Canada President Position

- The Alberta Taekwondo Association will support Grandmaster Chung's nomination to Taekwondo Canada for the President position.

7. Draft Annual Budget

- Master Strome presented a draft 2024/2025 Annual Budget, using submissions from Committee members. New income initiatives and/or budget cuts will be needed as we are currently significantly over a break-even budget.
- Master Bonertz indicated that she is currently looking at areas to reduce referee expenses.
- Directors will analyze their individual budgets to identify area for revisions.
- **Motion by Master Strome to change bank signing authorities as follows: add Joo-han Cha and Harvey Strome and delete Linda Kwan and Su Hwan Chung. Seconded. Carried.**
- Master Lee has been developing new policies for Kyorugi funding with the following changes: revise the athlete ranking policy, increase coach funding amounts and add performance based funding for athletes and coaches. She will present a proposal to the BOD at the August meeting.

- Motion by Master Strome that the ATA approve funding (to a maximum of \$3000.00) for two Poomsae Seminars hosted by Master Kang in September, 2024. Seconded. Carried.

8. Website Update

- Master Anstruther presented a formal proposal and quote of \$5025.00 to re-design the ATA's website. The BOD would like to see one additional quote before proceeding.

9. Sanction Tournament Policy Proposal

- Grandmaster Nam presented a draft proposal to the BOD. Directors will review the draft proposal, provide feedback and discuss at the next meeting.

10. KPNP Used Equipment Repair Plan

- Master Lee outlined an exchange plan with Captain Sports, focusing on immediate needs first, with replacement of chest protectors the primary concern. Budget of \$8500.00 is considered essential. Master Strome will develop a 3 to 4 year plan to refurbish/replace scoring equipment, including the purchase of poomsae scoring equipment (approximate cost \$15,400.00).

11. Application to use ATA scoring equipment for non-sanctioned events

- The BOD reiterated that ATA scoring equipment is not available for non-sanctioned events.

12. Funding Proposal for Caylee Hunter/Amanda Min

- Master Lee submitted a proposal to provide funding for Caylee Hunter (junior athlete) and Master Amanda Min (coach) to attend Junior Pan American Championships in Mexico in July, 2024. Funding amounts approximately equal to 50% of out of pocket expenses.

- Motion by Master Strome that the Board approve funding in the amount of \$1250.00 for Caylee Hunter and \$750.00 for Amanda Min to participate in Junior Pan American Championships. Seconded. Carried.

- The proposal to fund Caylee Hunter for World Junior Championships will be discussed closer to the event date.

8. Next Meeting Date

- August 19, 2024 at 8:00pm

8. Adjournment

- Meeting adjourned at 10:00pm.