

**Minutes**  
**Board of Directors Meeting**  
**Alberta Taekwondo Association**  
**August 19, 2024 – Virtual**

**Attendance:**

- Joo-han Cha, Harvey Strome, Se'era Anstruther, Kichul Nam, Linda Kwan, Derek Sadler, Cecilia Lee, Su Hwan Chung, Tracy Bonertz, Kevin Olsen

**Regrets:**

- Terry DeFreitas, Shelley Vettese-Baert

**1. Call to Order**

- The meeting was called to order by Grandmaster Cha at 8:01pm.

**2. Additions to the Agenda**

- None

**3. Approval of Minutes from Previous BOD Meeting**

- **Motion by Master Strome that the Minutes from the July 22, 2024 and July 29, 2024 Board of Directors Meetings be accepted by the Board of Directors. Seconded. Carried.**

**4. Directors' Reports**

- Grandmaster Chung thanked the Board for supporting his nomination for President of Taekwondo Canada. To ensure no conflict of interest, Grandmaster Chung resigned from the Alberta Taekwondo Association Board of Directors, effective immediately.
- Master Bonertz indicated that she is working to set up a Referee Poomsae Seminar in Medicine Hat, tentatively set for early September, 2024. She is also looking at a Kyorugi seminar to be held in November, 2024. The Referee Committee will meet on October 19, 2024.
- Master Anstruther reported that the Ethics Committee had completed their review of two ethics cases and submitted their recommendations.
- **Motion by Master Anstruther that the BOD approve the following Ethics Committee Resolution: We advise the individual involved to write an explanation letter to Alberta Taekwondo, clarifying the intention behind her post and expressing her continued support for the organization. Seconded. Carried.**
- **Motion by Master Anstruther that the BOD approve the following Ethics Committee Resolution: We propose that the individuals involved meet to discuss the matter directly and work toward a mutual understanding, with the goal of maintaining professionalism and a positive working relationship. Seconded. Carried.**
- Master Anstruther is currently working with Master Strome to update ATA policies, will present updated documents at a later date.

**5. Sanctioned Tournament Policy Proposal**

- Master Strome present three options for the Board to consider.
- It was decided that the ATA would host a Town Hall meeting on September 29, 2024 in Red Deer to further explore these and other options with ATA members.

## **6. Website Redesign**

- Master Anstruther submitted two additional proposals for website redesign services. The Board will defer a decision until after the 2024 - 2025 budget is finalized.

## **7. Draft Annual Budget**

- Master Strome indicated that additional cuts to the proposed budget are needed. He will speak to each Director regarding possible budget cuts and report to the Board at the next meeting.

- Master Lee presented a second iteration of the Kyorugi funding proposal.

## **8. Master Arsenault Equipment Contractor Review**

- Master Strome and Master Bonertz will prepare a review of Master Arsenault and report to the Board at the next board meeting.

## **9. Call for Tournament Dates 2024/2025**

- **Motion by Master Strome that an email be sent to Member Clubs asking them to indicate whether they intend to hold a sanctioned/un-sanctioned event in the 2024 - 2025 year to avoid scheduling conflicts. Seconded. Carried.**

## **10. Kukkiwon Examiner Project Update**

- no update provided

## **11. Coaching Standards 2024 - 2025**

- Master Sadler will draft a revised policy on coaching credentials and standards and present to the Board at the next meeting.

## **12. Next Meeting Date**

- September 9, 2024 at 8:00pm

## **13. Adjournment**

- Meeting adjourned at 9:45pm.