

# ATA Membership Registration Policy

Effective Date: November 24, 2012

Revised: August 1, 2016

**Rationale or background to policy:** There appears to be a persevering reluctance on the part of owners/instructors of Alberta Do-jangs to properly and regularly register their Do-jang and all their students (colour belts and black belts) as members of the Alberta Taekwondo Association (ATA). The benefits of membership in the ATA include: the ability to network and collaborate with other Instructors, Masters and Grand Masters; to share ideas, improve skills, and techniques; participate in specialized training seminars; participation in Provincial, National/International and/or World level competitions; access to members only training information and forums; increased credibility as a recognized Do-jang and as a recognized professional instructor. Lastly, because it is so important, membership is a legitimate business expense. This policy has been developed to encourage all Do-jangs to properly and legitimately register with the ATA and with Taekwondo Canada.

**Policy Statement:** The Alberta Taekwondo Association (ATA) is a society dedicated to the promotion, instruction, and development of the Art and Sport of WTF Taekwondo in Alberta; maintaining integrity and traditions and developing the spirit and techniques of Taekwondo in students, instructors, referees, and coaches. Only properly registered members of recognized ATA Do-jangs will be eligible for funding assistance from the ATA or to participate in ATA events (sanctioned or not). All ATA Do-jangs are strongly encouraged to properly and individually register their Do-jang and ALL their colour belt and Black Belt students with the ATA and with Taekwondo Canada before the membership deadlines specified in order that the ATA will be able to:

1. Maintain the requirements as a Voting Member Organization (VMO) of Taekwondo Canada;
2. Meet it's financial obligations and to have the fiscal resources to operate,
3. Have funding available to assist athletes, coaches, and referees,
4. Continue to work towards the promotion, instruction, and development of the Art and Sport of WTF Taekwondo in Alberta.
5. To allow the ATA the means to make it possible for:
  - a. participant and demographic information required by funding agencies to be provided for the purposes of strategic planning and programming, and the promotion of the Art and Sport of Taekwondo; and
  - b. for Taekwondo Canada to do the foregoing by guiding, directing and managing a national registry through a central point in order to implement **Sport Canada's** initiatives.
6. To allow the ATA the means to promote, improve instruction, and the development of the Art and Sport of WTF Taekwondo in Alberta by ensuring;
  - a. the use of known international baseline requirements through registration with Taekwondo Canada and the ATA;

- b. registration of colour belt status of practitioners of Taekwondo in Alberta to provide recognition and benefits to colour belt practitioners and to ensure that practitioners compete at the appropriate skill level;
  - c. athletes, coaches and referees can fully and fairly participate safely in ATA sanctioned events that apply standardized proficiencies and requirements approved by Taekwondo Canada; and
  - d. that the ATA has accurate records and information in accordance with its needs for proper development and promotion of Taekwondo, for holding of fair and safe events, for statistical purposes and reporting purposes (e.g. to Sport Canada), and for maintenance of accurate records and certification of belt status for all Taekwondo participants in Alberta.
7. According to the bylaws adopted at the Annual General Meeting (AGM) in 2012, there will be elections for positions on the Board of Directors every year starting in 2013. Only properly registered Black Belts who meet the criteria as a "Voting Member Black Belt" and who have registered by the November 30<sup>th</sup> deadline will be allowed to vote at the AGM/Special General Meeting (SGM) of the Alberta Taekwondo Association.

**Procedures:**

1. DEADLINES:

**Alberta Taekwondo Association Registration Deadline - November 30<sup>th</sup>**

2. MEMBERSHIP REGISTRATION REQUIRED:

- a. All Do-jangs, Black Belts and Colour Belts must be ATA Members in order to participate in ATA sanctioned events.
- b. All Black Belts must be registered ATA Members on or before the date of a sanctioned tournament in order to receive ranking points at that tournament.
- c. All membership registrations (including membership fees) must be completed and received for membership in the ATA.
- d. In accordance with the requirements for a Voting Member Organization (VMO) of Taekwondo Canada, and the bylaws of the ATA, the ATA must be in full compliance with the National Membership Program, and in doing so;
  - i. *Do-jangs*: All Do-jangs are required to properly and legitimately register as a "school" with Taekwondo Canada.
  - ii. *Black Belts*: All Black Belts (Dans/Pooms), regardless of their age, are required to register with Taekwondo Canada.
  - iii. *Colour Belts*: All Colour Belts, regardless of their age, are required to register with Taekwondo Canada.

3. TAEKWONDO CANADA:

- a. All registrations are to be proper and legitimately completed as per the Taekwondo Canada bylaws, "*Colour Belt Registration and Maintenance Policy*", the "*Junior Associate (Underage) Membership Policy*", the "*National Membership Policy*", the "*Kukkiwon Registration and Maintenance Policy*" and any other applicable policy or regulation.

#### 4. FEES

- a. Registration fees (to be decided by the Board of Directors) are to be paid to the Alberta Taekwondo Association as follows:
  - i. Dojang Fee + National Fee
  - ii. Branch Dojang Fee + National Fee
  - iii. Black Belt Fee + Insurance + National Fee
  - iv. Color Belt Fee + Insurance + National Fee
- b. Note that the National fees are established by Taekwondo Canada, and while paid at the same time as the Alberta Taekwondo Association registration, are a separate financial obligation. The Alberta Taekwondo Association will forward the Taekwondo Canada portion to Taekwondo Canada.
- c. Individual Insurance fees are established by the Insurance Company.
- d. Club Liability Insurance is available and fees are established by the Insurance Company. This coverage is optional, but encouraged.

#### 5. HOW TO REGISTER:

- a. The link to register is posted on the Alberta Taekwondo Association's website. This link will take you to the ATA Registration Login Page.
- b. *Please note that an Individual Member must select a registered Club/School to complete their registration. Therefore, Taekwondo Clubs should register well before the deadline to ensure their members can access the required field to complete their registration.*
- c. Note: For information regarding the Canadian Taekwondo membership database, please contact Taekwondo Canada.

#### 6. PENALTIES:

- a. After November 30<sup>th</sup>, an ***automatic*** penalty will be assessed ***exactly as established in previous years***, of double the fees. Therefore:
  - i. Dojang Fee + late fee + National fee
  - ii. Branch Dojang Fee + late fee + National fee
  - iii. Black Belt Fee + late fee + Insurance + National fee
  - iv. Colour Belt Fee + late fee + Insurance + National fee

#### 7. VERIFICATION:

- a. The ATA Membership Director will produce a membership list of properly registered Do-jangs and individuals, to be posted on the ATA website by December 30<sup>th</sup>.
- b. Schools and members are responsible for verifying they are listed as a properly as a Do-jang or member. Any errors or corrections are to be directed to the Membership Director. The Membership Director has no way of knowing if someone is left off the list, or mis-registered.

#### 8. FALSIFICATION OR MANIPULATION OF REGISTRATIONS:

The Membership Director will compare membership lists from one year to the next. If there is evidence of a member or school falsifying or manipulating the registration system, charges may be forwarded to the Ethics Committee for investigation.