

Minutes
Board of Directors Meeting
Alberta Taekwondo Association
November 18, 2024 – Virtual

Attendance:

- Joo-han Cha, Harvey Strome, Se'era Anstruther, Kichul Nam, Linda Kwan, Derek Sadler, Cecilia Lee, Shelley Vettese-Baert, Tracy Bonertz

Regrets:

- Terry DeFreitas, Kevin Olsen

1. Call to Order

- The meeting was called to order by Grandmaster Cha at 8:04pm.

2. Additions to the Agenda

- None

3. Approval of Minutes from Previous BOD Meeting

- **Motion by Master Sadler that the Minutes from the October 7, 2024 Board of Directors Meeting be accepted by the Board of Directors. Seconded. Carried.**

4. Directors' Reports

- Master Anstruther delivered the Secretary General report:
 - Master Anstruther and Master Strome are working on revising the current membership policy, but will need more time to ensure that the new policy aligns with the Bylaws.
 - Master Anstruther and Master Strome are also working on revising the current Ethics Policy and will update the Board when completed.
 - There was an incident at the Calgary Open Championship between a parent and a referee. As we do not know the identity of the aggressor, no further action will be taken.

- Master Lee delivered the Kyorugi Chair report:
 - Funding has been adjusted for the upcoming Nationals and Canada Open tournaments, with maximum funding of \$400 to attend Nationals only and \$600 to attend both Nationals and Canada Open.
 - Master Lee has requested that 6 hugos be available for the December 15 sparring training in Calgary. Cheryl will coordinate with Master Arsenault to have those hugos transported to Calgary.

- Master Vettese-Baert delivered the Poomsae Chair report:
 - A poomsae seminar to prepare for Nationals will be scheduled for mid-January in Edmonton.
 - Question posed whether Team Alberta jackets would be available for athletes attending Nationals. Master Vettese-Baert will follow up with Grandmaster Cha and Captain Sports.

- Master Strome delivered the Treasurer report:
 - A budget update will be presented to the Board in January, 2025.

5. 2025 Alberta Open and 2025 AGM Dates/Venues

- We have secured the Kinsmen Sports Centre for the 2025 Alberta Open on May 3, 2025.
- The AGM will be held on Sunday, May 4, 2025. A venue will be secured prior to the next Board Meeting.

6. Nominations Committee

- **Motion by Master Anstruther that the Nomination Committee be formed consisting of the following members: Master Anstruther, Master Strome and Master Vettese-Baert. Seconded. Carried.**

7. Support for iACT and U of A Event

- **Motion by Master Kwan that the Association support the iACT and U of A Event with an in-kind donation by providing mats, including delivery and installation, at a Platinum sponsorship value (+\$2500.00). Seconded. Carried.**

8. Event Sanction Policy and Fee Received

- The recently changed event policy fee was not received from KH Min in its entirety.
- **Motion by Master Sadler that we will communicate to KH Min that due to the fee decision being in close proximity to their event, we will revert to the previous sanctioned event policy amount and ask them to pay the host portion of the referees honorarium. Seconded. Carried.**
- Going forward, contracts will be completed with sanctioned event host clubs.
- Master Strome noted that a new referee honorarium fee schedule will need to be developed. Master Bonertz will consult with the referee committee and report to the Board.
- Cheryl will work on updating the Event Policy to include a Code of Conduct.

9. Official Communications Channel

- Grandmaster Cha requested that official ATA communication will only proceed through administration, unless other directed by the Board.

10. Interim Director Nominations and Vote

- The following individual were nominated to fill the vacant Director-At -Large position: Jim Rennie, Asad Chaudhary and Praveen Pillay. After an anonymous vote, it was determined that Asad Chaudhary would fill this position until the AGM on May 4, 2025.

11. Next Meeting Date

- January 20, 2025 at 8:00pm

12. Adjournment

- Meeting adjourned at 9:10pm.