

**Minutes**  
**Board of Directors Meeting**  
**Alberta Taekwondo Association**  
**September 9, 2024 – Virtual**

**Attendance:**

- Joo-han Cha, Harvey Strome, Se'era Anstruther, Kichul Nam, Linda Kwan, Derek Sadler, Cecilia Lee, Su Hwan Chung, Tracy Bonertz, Kevin Olsen, Shelley Vettese-Baert

**Regrets:**

- Terry DeFreitas

**1. Call to Order**

- The meeting was called to order by Grandmaster Cha at 8:02pm.

**2. Additions to the Agenda**

- Master Sayed Najem Proposal

**3. Approval of Minutes from Previous BOD Meeting**

- **Motion by Master Strome that the Minutes from the August 19, 2024 Board of Directors Meetings be accepted by the Board of Directors. Seconded. Carried.**

**4. Directors' Reports**

- **Motion by Master Anstruther that the BOD dismiss the complaint regarding the Facebook post. Seconded. Carried.**
- Master Anstruther reported that the Ethics Committee had completed their review of another ethics case and submitted their recommendations.
- **Motion by Master Anstruther that the BOD approve the Ethics Committee recommendation that the Coach receive a Written Warning that outlines the consequences of any further inappropriate behavior. Seconded. Carried.**
- The BOD will work to adopt a "Zero-Tolerance Policy" regarding inappropriate behavior towards referees and officials, to be included in the Association's bylaws and tournament packages.
- Master Vettese-Baert updated the Board on the upcoming Poomsae Seminars, scheduled for September 21st in Edmonton and 22nd in Calgary. She re-iterated that the ATA will not be purchasing poomsae scoring equipment this fiscal year.

**5. Draft Annual Budget**

- Master Strome distributed Version 3 of the 2024 - 2025 draft budget prior to the meeting.
- Master Lee presented a third iteration of the Kyorugi funding proposal prior to the meeting.
- **Motion by Master Strome to accept the Draft Budget as presented. Seconded. Carried.**

**6. Master Arsenault Equipment Contractor Review**

- Master Strome and Master Bonertz presented their Contractor Review of Master Arsenault.
- **Motion by Master Strome that the Board accept the Review. Seconded. Carried.**

### **7. Coaching Standards for 2024 - 2025**

- No update was provided. Master Sadler will discuss with Master Lee and Master Vettese-Baert and put forward a proposal at the next board meeting.

### **8. Master Sayed Najem Proposal**

- Master Olsen presented a proposal to have Master Sayed Najem guest instruct at various clubs in the Province, with the ATA contributing \$3000.00 toward the project.
- **Motion by Master Strome that the BOD decline the proposal. Seconded. Carried.**

### **9. Next Meeting Date**

- October 7, 2024 at 8:00pm

### **13. Adjournment**

- Meeting adjourned at 9:36pm.