



## **Terms of Reference: PROVINCIAL TEAM COMMITTEE**

### **Mandate:**

The purpose of the Provincial Team Committee is to select, plan team travelling and evaluate Provincial Team Policies to fulfill ATA's high performance goals and objectives, in a transparent and accountable manner.

### **Key Duties:**

The Committee will, under the authority delegated to it by ATA Board, be responsible for overseeing all Provincial Team matters and will specifically:

- Plan team travelling and meeting
- Create the budget
- Develop funding criteria and make funding recommendations to the board
- Perform such additional duties as may be delegated to the Committee by ATA Board.

### **Authority:**

The Committee will exercise its authority as set out in this Terms of Reference.

### **Composition:**

The composition of the Committee will be:

- Coaching Director (chair the committee)
- HP Committee Chair
- Medical Director
- Athlete Director
- Treasure
- Executive Director (staff)
- Parent committee chair (we don't have yet)

### **Meetings:**

The Committee will meet by telephone or in person, as required, with meetings held at the call of the Chair.

### **Resources:**

The Committee will receive the necessary financial and administrative resources from ATA to fulfill its mandate.

### **Reporting:**

The Chair will provide status reports to the Board at a meeting of the Board, and will report to the Members at the Annual Meeting.

### **Review:**

The Board will review these Terms of Reference on a regular basis, with input from the Committee as required.

Approved on May 22, 2015