



Terms of Reference: SPORT DEVELOPMENT COMMITTEE

Mandate

The Sport Development Committee is a committee of the Board. It is responsible for advising the Board in fulfilling its oversight responsibilities as those relate to the policies and outcomes of the Athlete Development priority of the ATA Strategic Plan

Key Duties

In fulfilling its mandate, the Committee will perform the following key tasks:

- At the direction of the Board of Directors, research and develop Sport Development Policy (such as Talent ID – Ranking Points Policy). Any policies developed will be forwarded to the ATA Board for approval.
- Review the Strategic Plan of ATA to identify policy needs. Recommend outcome-based program policy additions and revisions to the Board of Directors
- Monitor the annual planned outcomes or milestones in Athlete Development
- Through the Chair, enhance the quality of Board discussion on Sport Development Policy matters and facilitate effective decision making in these areas.
- Perform such additional tasks as may be delegated to the Committee by the Board of Directors

Authority

The committee, through the Chair, will be an Active Advisor to the Board of Directors. The committee will research and review athlete development policy issues, and then proposes action in the form of a recommendation to the Board for approval.

Policy Responsibility

The Sport Development Committee will be responsible for policy research and oversight of the following organizational policies.

- Long Term Athlete Development
- Talent Identification
- Athlete Development Pathways
- Other policies at the direction of the Board
- Creating the annual budget for the committee
- Research and implementation of a grassroots/ recreational program

Composition

The Committee will be composed of

- 1st Vice Chair
- Technical Director (will chair the committee)
- Medical Director
- Coaching Director
- Provincial Coaches
- Athlete Director

Meetings

The Committee will meet by telephone or in person, as required. Meetings will be as called by the Chairperson.

Resources

The Committee will receive the necessary resources from ATA to fulfill its mandate, and may from time to time have staff persons assigned to assist the Committee with its work.

Objectives/Deliverables

1. Review each policy in the Committee portfolio for relevance, clarity and consistency with the ATA Strategic Plan – Athlete Development priority.
2. Review the ATA Strategic Plan and recommend to Board areas where there are program policy gaps.
3. Prepare revised/new policy recommendations as determined by Committee
4. Develop a grassroots/ recreational program

Evaluation

The Board of Directors will evaluate the performance of the Committee. The performance of the committee will be assessed against the accomplishment of yearly objectives/deliverables. This review will take place immediately prior to the AGM

Reporting

The Committee will report to the Board through 1st Vice President, in writing, at every meeting of the Board. The Committee will report to Members at the Annual General Meeting, in the form of a written report.

Review and Approval (approved on May 22, 2015)

The Board of Directors will review these terms of reference every two years.