

Minutes
Board of Directors Meeting
Alberta Taekwondo Association
February 24, 2025 – Virtual

Attendance:

- Joo-han Cha, Harvey Strome, Kichul Nam, Derek Sadler, Cecilia Lee, Shelley Vettese-Baert, Terry DeFreitas, Asad Chaudhary, Tracy Bonertz, Se'era Anstruther, Linda Kwan, Kevin Olsen

Regrets:

- None

1. Call to Order

- The meeting was called to order by Grandmaster Cha at 8:02pm.

2. Additions to the Agenda

- New Website Reveal with Guest Ingrid Schifer

3. Approval of Minutes from Previous BOD Meeting

- **Motion by Master Strome that the Minutes from the January 20, 2025 Board of Directors Meeting be accepted by the Board of Directors. Seconded. Carried.**

4. Website Reveal

- Website design company representative Ingrid Schifer joined the meeting to reveal the new website design and answer questions from the Board of Directors. She hopes to have the website ready for a 'soft launch' later this week, including event registration software.

5. Directors' Reports

Master Tracy Bonertz delivered the Referee Director report:

- Master Asad Chaudhary will receive his International Referee designation in the near future, adding another IR to Alberta's roster of referees.
- Numerous Alberta Referees will be attending the 2025 PATU Online Congress this weekend. This will include training and updating Poomsae, Para Poomsae and Kyorugi referees and coaches in the latest regulations, refereeing techniques and evaluation criteria.

Master Strome delivered the Treasurer report:

- Master Strome gave an update on our 2024-2025 budget, which is currently meeting our income and spending targets. Next year we will need to budget for additional equipment purchases, including two computers, two tvs and 10 new electronic huggos.
- Master Strome questioned Grandmaster Cha on reimbursed expenses for travel to the 2025 Canadian Nationals and Canada Open.

6. Event Sanction Policy and Fee Received

- KH Min has paid the outstanding referee honorarium balance from the 2024 KH Min sanctioned tournament.

7. 2025 Alberta Open

- Cheryl will prepare a 'task list' to be distributed to the Board Members to assist with the 2025 Alberta Open, May 3 at the Kinsmen Sports Center in Edmonton.
- Tournament and registration information will be prepared for distribution to membership no later than March 3, 2025.
- Weigh-ins will be Friday evening at the Kinsmen Sports Center. The registration form will include the instructions that cadets will require a same-sex chaperone for weigh-ins.

8. 2025 AGM

- Discussion regarding how to bring the Board into compliance with our Bylaws regarding the term limits for board members and the requirement that four board members each year are voted to the Board. Due to recent resignations, there are currently an excess of board members whose terms are up at the 2025 AGM.
- **Motion by Master Strome that the Board extend Dr. DeFreitas' Board term by one year, to be eligible for re-nomination at the 2026 AGM. Seconded. Carried.**
- **Motion by Master Strome that four nominees will have a three-year term and two nominees will have a one-year term at the upcoming AGM, with the method of selection to be decided by the Board prior to the AGM. Seconded. Carried.**

9. 2025 Canadian Nationals and Canada Open Recap

- Master Lee provided a recap of athlete performance at the 2025 Canadian Nationals and 2025 Canada Open in Montreal.
- Two athletes won gold and will be eligible to participate at the Pan American Championships and the World Cadet Championships. The Board will ask the athletes for an estimate of expenses for these events to determine possible funding.
- We will communicate with athletes who attended these events that there is base funding and performance funding available.

10. Proposed Club Membership Criteria Changes

- It was proposed that the following additional criteria be required of Main Dojangs and Branch dojangs for membership in the Alberta Taekwondo Association: proof of liability insurance and AI/DC certification for instructors.
- Master Chaudhary recommended that our decision be based on the insurance companies policies and requirements. He also recommended that we develop a document of 'terms and conditions of membership' that will be required for club membership approval. This would include a clause to indemnify the ATA from non-sanctioned events.
- The insurance company will be contacted to confirm requirements of member clubs.

11. Next Meeting Date

- March 24, 2025 at 8:00pm

12. Adjournment

- Meeting adjourned at 9:48pm.